

AGREEMENT FORM



Date: _____

CAUSE

Organization / Cause: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Cell Phone: _____

E-mail: _____

Tax Exemption Form (if applicable): _____

Signature upon Booking: _____

EVENT COORDINATOR

Name: _____

Shipping Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Cell Phone: _____

E-mail: _____

Signature upon Booking: _____

FUNDRAISING EVENT

Start Date: _____ Closing Date: _____

Payment Due Date: _____ Fundraiser Delivery Date: _____

Aproximate Number of Sellers: _____

PAYMENT NOTE

Check Payable to: _____



Price
per Candle
\$14.99

Percentage
for the Cause
50%

PROFIT
per Candle
\$7.49

- The above named Organization / Cause agrees to the terms defined in the form above.
- The Event Coordinator agrees to provide all the necessary support for successful operation of the Fundraising Event.
- The Event Coordinator agrees to the confidentiality and use of personal information provided in this Agreement Form.



**H&D® Glass
Jar Candle
\$14.99**

Cause: _____

Seller Name: _____

Write down your Clients' information to keep track on your Fundraising Sales:



	Name	Telephone	Apple Pie	Gardenia	Mango	Total
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						



Tally Sheet

H&D® Candles

SKU	Description	Price	Qty	Total \$
84001A	Glass Jar Candle - Mango	\$ 14.99		
84002A	Glass Jar Candle - Gardenia	\$ 14.99		
84003A	Glass Jar Candle - Apple Pie	\$ 14.99		
Subtotal				

Organization

Fundraising Coordinator

Taxes

Total Ordered
Total Amt Received:
Sales Tax (if Applicable)
Total Product plus Tax:

Tally Sheet Instructions

H&D® Candles				
SKU	Description	Price	Qty	Total \$
84001A	Glass Jar Candle - Mango	\$ 14.99	0	\$ 0,00
84002A	Glass Jar Candle - Gardenia	\$ 14.99	0	\$ 0,00
84003A	Glass Jar Candle - Apple Pie	\$ 14.99	0	\$ 0,00
Subtotal			0	\$ 0,00





1

2

3

4

Total Ordered	0	\$ 0,00
Total Amt Received:		
Sales Tax (if Applicable)		0,00
Total Product plus Tax:		\$ 0,00

1. Click on the "Quantity" cell corresponding to the H&D® Candle you wish to register and write the number as it appears in your Order. You will immediately see it reflected in the following cells.
2. Write the name of the Organization or Cause that you will support with your Fundraising Event.
3. Write your name or the name of your Event Coordinator
4. Click on the marked part of the box and the following button will appear , select it and choose the option that applies to your Order by using the   buttons. Press "Enter" () to verify your choice or you can use your cursor.

Taxes exempt
▼

Taxes exempt

Tax charged(US)

Tax charged(PR)

Once you have selected the correct option, click on any area of the sheet to see the charge reflected in the breakdown of your order total.